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Meeting	<b>COMMUNITY SCRUTINY COMMITTEE</b>
Time/Day/Date	6.30 pm on Wednesday, 10 February 2021
Location	Remote Meeting using Microsoft Teams
Officer to contact	Democratic Services

### AGENDA

Item	Pages
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. DECLARATION OF INTERESTS</b>	
Under the Code of Conduct members are reminded that in declaring disclosable interests you should make clear the nature of that interest and whether it is pecuniary or non-pecuniary.	
<b>3. PUBLIC QUESTION AND ANSWER SESSION</b>	
To receive questions from members of the public under rule no.10 of the Council Procedure Rules. The procedure rule provides that members of the public may ask any question on any matter in relation to which the Council has powers or duties which affect the District, provided that three clear days' notice in writing has been given to the Head of Legal and Support Services.	
<b>4. MINUTES</b>	
To approve and sign the minutes of the meeting held on 25 November 2020	<b>3 - 6</b>
<b>5. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME</b>	
- Report of the Strategic Director	<b>7 - 26</b>
- To consider any items to be included in the work programme. The plan of forthcoming Cabinet decisions and the current work programme are attached for information.	
<b>6. ESTABLISHMENT OF HOUSING STRATEGY TASK AND FINISH GROUP</b>	
Report of the Strategic Director	<b>27 - 30</b>

**7. RECYCLE MORE UPDATE**

Report of the Head of Community Services **31 - 54**

**8. COALVILLE REGENERATION**

Report of the Interim Regeneration Project Manager **55 - 62**

**9. EXCLUSION OF PRESS AND PUBLIC**

The officers consider that the press and public should be excluded during consideration of the following items in accordance with Section 100(a) of the Local Government Act 1972 as publicity would be likely to result in disclosure of exempt or confidential information. Members are reminded that they must have regard to the public interest test and must consider, for each item, whether the public interest in maintaining the exemption from disclosure outweighs the public interest in making the item available.

**10. THE RECOVERY OF OUR LEISURE CENTRES AND THE PARTNERSHIP CONTRACT WITH EVERYONE ACTIVE**

Report of the Head of Community Services **63 - 76**

Circulation:

Councillor D Harrison (Chairman)  
Councillor B Harrison-Rushton (Deputy Chairman)  
Councillor C C Benfield  
Councillor A J Bridgen  
Councillor T Eynon  
Councillor J Geary  
Councillor G Houlton  
Councillor K Merrie MBE  
Councillor M B Wyatt  
Vacant

MINUTES of a meeting of the COMMUNITY SCRUTINY COMMITTEE held in the Remote Meeting using Microsoft Teams on WEDNESDAY, 25 NOVEMBER 2020

Present: Councillor D Harrison (Chairman)

Councillors B Harrison-Rushton, T Eynon, J Geary, G Hault, K Merrie MBE and M B Wyatt

Portfolio Holders: Councillors A C Woodman

Officers: Mr J Arnold, C Colvin, N Cotter, Ms C Proudfoot, Mr P Sanders, Mrs M Scott, Mrs R Wallace and Miss E Warhurst

## **21. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors C Benfield, A Bridgen and D Tebbutt.

## **22. DECLARATION OF INTERESTS**

Councillor B Harrison-Rushton declared a pecuniary interest in item 7 – Update on Carpark Review due to a close relative being a landowner and car park operator within the District.

## **23. PUBLIC QUESTION AND ANSWER SESSION**

None

## **24. MINUTES**

Consideration was given to the minutes of the meeting held on 28 October 2020.

It was moved by Councillor K Merrie, seconded by Councillor T Eynon and

RESOLVED THAT:

The minutes of the meeting held on 28 October 2020 be approved as a correct record.

## **25. ITEMS FOR INCLUSION IN THE FUTURE WORK PROGRAMME**

Consideration was given to the Committee's work programme, the item action log and the Cabinet's Executive Decision Notice.

Regard was given to a request that had been made outside of the meeting to scrutinise the supply of social and affordable housing in the District. It was confirmed that work had begun with the Strategic Director to scope the topic and a task and finish group requested.

The following comments were made in relation to the action log:

When the 'Shop Front Scheme Update' report was brought to Committee, a Member requested that it not only provide an update on the scheme, but why Members were not informed that it had concluded.

That a clear view be taken on how to tackle items that fell under both scrutiny committees as the 'Update on Climate Change and Carbon Reduction' report had a cross cutting status.

By affirmation of the meeting it was

RESOLVED THAT:

The Committee's future work programme be updated in accordance with the above requests from the Committee.

## **26. AIR QUALITY PROGRESS UPDATE**

Councillor A Woodman, Portfolio Holder, introduced the item to Members.

On behalf of the Air Quality Task and Finish Group, the Chairman of the group Councillor D Harrison, presented the findings and the formulated recommendations to Cabinet as detailed at appendix 4 of the report.

Members spoke positively in relation to the work undertaken by the task and finish Group and the majority of Members were in support of the proposed recommendations. A distinction was made between the statutory amount of air quality monitoring required and the additional monitoring desired by Members. A comment was made regarding the area focus within recommendation 4 as it was felt it should take a more strategic approach across the whole district rather than to state specific monitoring sites. As the view was not shared by all Members, an amendment to the recommendation was not sought.

A Member referred to the audit document at Appendix 1 and asked that paragraph 3.10 be amended to say that liaison with the airport 'should' be increased rather than 'could' be increased. Likewise, it was asked that paragraph 5.8 be amended to say that NWLDC 'should' liaise more closely with the airport rather than 'could' liaise.

It was questioned if High Street in Coalville should be included as a monitoring site as there were plans to widen the pavement to allow people to sit outside the establishments to consume refreshments. This road was extremely busy; often with stationary vehicles queuing at the traffic lights which meant the air quality was poor.

Members were in support of the additional resource proposed for the air quality delivery plan.

A suggestion was made for cabinet to consider a decision making all NWLDC taxi's electric by the year 2030. A decision made now would give enough time to plan for the transition.

Regard was given to the costs involved in the additional air quality monitoring being proposed and a member suggested that consideration be given to the Coalville Special Expenses, as there were budgets available, which could be used to fund equipment and monitoring in the Coalville area.

At the request of Members, Clare Beattie, the Air Quality Consultant, addressed the committee and commented on some of the views shared at the meeting.

Councillors Eynon and Merrie wished their view to be noted that they did not agree with specifying monitoring locations in the fourth recommendation from the Task and Finish group. They felt a more strategic approach was required rather than specifying exact locations. They supported the recommendations overall and were content to support the majority view.

It was moved by Councillor J Geary, seconded by Councillor M B Wyatt and

RECOMMENDED THAT CABINET:

- 1) Produces a supplementary planning document to clarify the processes for Air Quality Management;
- 2) Undertakes a review of Local Plan to include improved Air Quality standards;
- 3) Responds to DEFRA consultations on Air Quality;
- 4) Undertakes a strategic and costed plan, ensuring all the District's monitoring meets the DEFRA guidelines and that the district is screened for poor air quality and not just existing sites. The monitoring of Air Quality is to be to a standard consistent with the Institute of Air Quality Management focusing on areas considered to be at risk from modelling evidence or as a response to community concern including:-
  - The re-instatement of the chemiluminescent instrument at the Broom Leys junction, Coalville to monitor NO<sub>2</sub>. If that is now unavailable, install a Zephyr NO<sub>2</sub> sensor;
  - The installation of a Zephyr PM<sub>2.5</sub> sensor at the Bardon Road, Birch Tree roundabout, Coalville
  - The installation of a Zephyr NO<sub>2</sub> or PM<sub>2.5</sub> sensor at the Tesco A511 Roundabout , Ashby de la Zouch
  - The installation of a Zephyr NO<sub>2</sub> sensor in High Street, Castle Donington
- 5) Continues to monitor Kegworth AQMA with diffusion tubes until it shows no exceedances;
- 6) Compiles a costed Plan to collaborate with County Public Health on the Air Quality JSNA;
- 7) Provides an annual report on air quality across the whole District to the relevant scrutiny with factual data from all the AQMA machines and other measurement sites so elected members can scrutinise and provide further supported recommendations if needed;
- 8) Allocates funding from the General Fund or the Zero Carbon reserve, as necessary, to enable the above actions to be carried out.

## **27. UPDATE ON CAR PARK REVIEW**

Having declared a pecuniary interest in the item Councillor B Harrison-Rushton left the meeting during consideration and did not return to the meeting.

The Head of Community Services presented the report to Members, with the support of Councillor A Woodman, Portfolio Holder, who also addressed the committee.

The Facilities Team Leader gave a presentation to Members in relation to the future provision for parking services.

Concerns were raised in relation to the move towards more cashless parking payment machines and the use of mobile phones to make payment, in particularly for those people that find this technology confusing or did not have a smart phone. The Head of Community Services explained that the response to these machines so far had been positive due to the contactless nature in the current climate. He assured Members that the machines also accepted card payments so this was an alternative method available to most people.

Members supported the recommendation to stop the 'Free after 3pm' at the market hall car park in Coalville as it was agreed that it was not an effective strategy. It was felt that the recommendation to align the charges to the Belvoir Centre was a good one as the current 2-hour free parking was increasing the footfall in the town.

A member raised concerns regarding the prospect of selling the car parks, as it was felt that the Council should keep hold of assets. The Head of Community Services explained that the current discussion with parish councils were for the sale of the freehold only, this meant that they would be protected and only used for car parking but would save the council money as the running costs would be transferred to the parish council. The car parks could also be pulled back at any time. He also confirmed that if at any point it was decided to sell any car parks it would probably be in the smaller areas but would be subject to an individual business case and local consultations.

It was moved by Councillor K Merrie, seconded by Councillor M B Wyatt and

RESOLVED THAT:

The report be noted and comments made be provided to Cabinet when considering the item.

**Councillor B Harrison-Rushton left the meeting at 7.31pm**

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.05 pm

## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE – WEDNESDAY, 10  
FEBRUARY 2021

<b>Title of Report</b>	<b>FUTURE WORK PROGRAMMES</b>	
<b>Presented by</b>	Strategic Director of Housing & Customer Services	
<b>Background Papers</b>	Agenda, reports and minutes of the Scrutiny Cross Party Working Group and Strategy Group	<b>Public Report:</b> Yes
<b>Financial Implications</b>	None identified at this stage	
	<b>Signed off by the Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	None identified at this stage	
	<b>Signed off by the Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	Resource implications are identified in paragraph 4.3 of the report	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Reason Agenda Item Submitted to Scrutiny Committee</b>	To provide an update on the position in relation to the scrutiny function following the findings of the corporate peer review last year; and to seek support on some proposals moving forward. This report is being considered by both Scrutiny Committees.	
<b>Recommendations</b>	<p><b>(1) THAT THE ACTION PLAN OF THE SCRUTINY CROSS PARTY SCRUTINY WORKING GROUP BE NOTED;</b></p> <p><b>(2) THAT THE PROPOSED RESOURCE SOLUTION, AS SET OUT IN PARAGRAPH 4.3 BE SUPPORTED,</b></p> <p><b>(3) THAT THE PROPOSED SCRUTINY PRINCIPLES, AS SET OUT IN PARAGRAPH 5.1 BE SUPPORTED,</b></p> <p><b>(4) THAT THE PROCESS FOR ANNUAL REPORTING AS SET OUT IN PARAGRAPH 6.2 BE SUPPORTED.</b></p>	

**1. BACKGROUND**

- 1.1 A corporate peer review which was undertaken early last year concluded the following in relation to the scrutiny function:- *“Continue to improve the scrutiny function. Make it more robust and be seen to be more robust. Explore good practice regarding scrutiny, such as training and make better use of working groups, establishing a forward looking work programme and involve scrutiny early in the decision making progress. This is an area where there has been significant improvement over the last two years with the development of two scrutiny committees with an enhanced number of meetings, however there is recognition that the council needs to support members in understanding their role and maximising the benefits effective scrutiny can bring to the council”.*

1.2 A Cross Party Working Group was established in order to manage this piece of work.

The membership of the Group is as follows:-

- Councillor Robert Ashman, Deputy Leader
- Councillor Dan Harrison, Conservative
- Councillor Nigel Smith, Conservative
- Councillor Terri Eynon, Labour
- Councillor Sean Sheahan, Labour
- Councillor Tony Saffell, Independent

## 2. ACTION PLAN

2.1 The Scrutiny Cross Party Working Group has met a number of times and undertaken tasks as shown in the attached Action Plan (Appendix A). This Plan is a live document which is continually monitored and updated.

2.2 Some of the actions relate to the management of reports and agenda items and how these may be resourced. With that in mind, a piece of work was undertaken to establish the different categories of scrutiny items and the level of resource required for each of those categories.

2.3 It was felt that some of the issues identified could be addressed through training.

## 3. SCRUTINY TRAINING

3.1 The Centre for Governance & Scrutiny (CfGS) was invited to undertake a number of training sessions to help Members better understand the role of scrutiny and to enhance their skills to enable their participation.

3.2 CfGS surveyed all Members to gain a better understanding of their views on scrutiny and, following its findings, compiled the following training programme

- Thurs 5 November, 6pm: **Scrutiny Workshop** (all members)
- Wed 2 December, 5.30pm: **Scrutiny Essentials and Questioning Skills** (open to all members)
- Wed 16 December, 5.30pm: **Work Programming** (aimed at scrutiny members)
- Tues 12 January, 6pm following cabinet: **Getting the most from Scrutiny for Cabinet Members** (for Cabinet Members)
- Thu 21 January, 5.30pm: **Chairing and Leading Scrutiny** (aimed at Chairs & Deputy Chairs) – postponed and new date to be confirmed.

## 4. SCRUTINY CATEGORIES

4.1 The items which have been considered by both the Scrutiny Committee over the past 12 months have been analysed into three different categories:-

Category	Type of Report	No. of items over past 12 months
1 - Noting	The report is for noting.	11

<b>2 - Consultation</b>	The report is feeding into an existing corporate document or policy before consideration by Cabinet/Council (example CDP, Budget etc) and scrutiny is its route through	19
<b>3 - Investigation</b>	The report has been requested by the Committee for inclusion on its work plan which requires an additional report and/or the establishment of a task and finish group	4

4.2 This analysis was helpful as it enabled officers to consider the following:

- Noting reports – Scrutiny’s role is to add value and contribute to the process. Noting reports is not best practice in any committee setting and in particular in Scrutiny where it can leave the committee unclear on what it is being asked to do or how it can add value. This was a concern echoed by the CfCG. Therefore, Directors will ensure that fewer “noting reports” are brought forward and it suggested that the Scrutiny Committees adopt a series of scrutiny principles which will assist the relevant Chairs when considering their respective work plans.
- Resources - The resources to support scrutiny were considered by the working group. There was a desire from the working group for the current arrangements of Directors’ sponsorship of each Committee should continue, to ensure that support/ownership was embedded at a senior level (Directors/Heads of Service). The working group asked that the Corporate, Democratic Services resource requirement be kept under review pending the further work on the action plan.

4.3 The findings conclude that only 11% of the number of items considered by the Scrutiny Committees may require additional resources. It is proposed therefore that the Directors, in consultation with the Democratic Services Team Manager, meet informally following requests under category 3 to discuss the additional resource requirements and, where it is considered an item requires independent and impartial advice and/or additional administration support outside of Democratic Services, that this be sourced externally from East Midlands Council who have agreed to send a proposal on how they may be able assist in this regard.

## 5. SCRUTINY PRINCIPLES

5.1 The following principles based approach for identifying and managing the scrutiny workplan are proposed. These principles are based on “A councillors workbook on Scrutiny” by the LGA 2017.

### **Identify** Issues for consideration by Scrutiny

- Consulting with members of Scrutiny Committees, senior officers, Cabinet members – horizon scanning on policy development
- Looking at the corporate priorities, Council Delivery Plan and Cabinet Forward plan – identify key issues/topics for investigation/inquiry
- Considering events and decisions in the Council’s calendar which could require an input/consultation via scrutiny – eg budget setting, CDP development
- Considering requests from members – eg via another forum or scoping report submitted
- Evaluating the Council’s performance – eg quarterly reports, end of year reports, reviewing success of a particular scheme or initiative
- Reviewing any follow up work required after previous scrutiny work

**Prioritise** the potential list of scrutiny topics based on factors including

- the resources required to deliver it (from members, offices and financially)
- the value and level of impact which could be achieved
- link to the council's priorities
- whether it is a regular recurring item which requires consideration before Cabinet/ Council approval
- consideration of the guidance for selecting scrutiny topics

**Scope and plan**

- Decide which scrutiny topics/work will be done each year
- Add to the work programme for each year to ensure manageable agendas for each meeting
- Consider allowing some scrutiny time for ad hoc requests which arise mid year
- Ensure that items on the work programme are clearly scoped, with clear objectives for the committee and officers (use scoping form where possible)

**Recommend** (if appropriate) based on the following

- Being specific about the recommendations
- Ensure that they are evidence based and realistic
- Focus on measurable outcomes (where appropriate)
- Address a specific person or group
- Be realistic about any financing requirements
- Develop in partnership with the executive, council officers and partners

**Respond** – Cabinet should respond to recommendations made by Scrutiny within 2 months. The response should be:

- A commitment to deliver the measure within the timescale set out
- A commitment to be held to account on that delivery in 6 months or years time
- Where it is not proposed that a recommendation be accepted, the provision of substantive reasons as to why not
- Can be given by way of Cabinet report/meeting considering the recommendations

**Review and evaluate**

- Regularly review progress and evaluate outcomes eg at Directors/Chairs meetings
- Produce an annual report which demonstrates the work the Committees have done and their impact

Guidance for selecting scrutiny topics:

Topics <b>are</b> suitable for Scrutiny when	Topics <b>are not</b> suitable for Scrutiny when
Scrutiny could have an impact and add value	The issue is already being addressed elsewhere and change is imminent
The topic is of high local importance and reflects the concerns of local people	The topic would be better addressed elsewhere (and will be referred there)
The resources are available that would be required to conduct the review – staff and budget	Scrutiny involvement would have limited or no impact on outcomes
It avoids duplication of work elsewhere	The topic would be sub-judice or prejudicial to the councils interests

The issues is one that the committee can realistically influence	The topic is too broad to make a review realistic
The issue is related to an area where the council or one of its partners is not performing well	New legislation or guidance relating to the topic is expected in the next year
The issue is relevant to all or a large part of the local area	The topic area is currently subject to inspection or has recently undergone substantial change
The review would be in the council's interests	

## 6. ANNUAL REPORT

- 6.1 The Working Group agreed that there should be an annual report on scrutiny comprising the work it had undertaken and the value this had added to the decision making.
- 6.2 The Scrutiny Annual Report will be drafted by the Democratic Services Team Manager and signed off by the Directors in consultation with the Chairs of the respective Scrutiny Committees. The Annual Report will be submitted to the first meeting of both the Community and the Corporate Scrutiny Committee of the civic year and will reflect on the work of the Committees over the previous 12 months and how it has contributed to the decisions made during the year, and it will look ahead to the Scrutiny Committees' forthcoming programme of works; before being ratified by full Council.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	Local people live in high quality, affordable homes
Policy Considerations:	None
Safeguarding:	None identified
Equalities/Diversity:	None identified
Customer Impact:	None identified
Economic & Social Impact:	None identified
Environment & Climate Change:	None identified
Consultation/Community Engagement:	Scrutiny Cross Party Working Group, Strategy Group and both the Community and Corporate Scrutiny Committees.
Risks:	None identified
Officer Contact	Andy Barton Strategic Director of Housing & Customer Services <a href="mailto:Andy.barton@nwleicestershire.gov.uk">Andy.barton@nwleicestershire.gov.uk</a>

**Action Plan** - The aim of this Action plan is to address the recommendation of the Peer Team in relation to Scrutiny following the recent Corporate Peer Review as follows:-

**“Continue to improve the scrutiny function. Make it more robust and be seen to be more robust. Explore good practice regarding scrutiny, such as training and make better use of working groups, establishing a forward looking work programme and involve scrutiny early in the decision making progress. This is an area where there has been significant improvement over the last two years with the development of two scrutiny committees with an enhanced number of meetings, however there is recognition that the council needs to support members in understanding their role and maximising the benefits effective scrutiny can bring to the council”.**

Ref	Recommendations	Actions	By	Change to Constitution?	STATUS
1	Establish a cross party working group	<ul style="list-style-type: none"> <li>• Cross party working group to be established to oversee actions and improvements to the scrutiny function.</li> <li>• Terms of reference to be agreed</li> </ul> <p><b>AGREED –</b></p> <p>(1) That the Working Group Terms of Reference be endorsed</p> <p>(2) That monthly meetings be held with a 6 month review meeting thereafter.</p> <p>(3) That the work of the Group be reported to Council.</p>	EW ML	No No	<b>COMPLETED</b> <b>COMPLETED</b>
12					
2	Develop training and support programme for members and chairs	<ul style="list-style-type: none"> <li>• Training programme to be developed to support members and enhance understanding of members’ roles and responsibility in scrutiny and policy development – to include a mock meeting.</li> <li>• Questionnaire identifying training needs to be sent and findings reported back to next meeting. Ring round to every non responding member by the next meeting.</li> <li>• Comparison training programme be obtained from the LGA and reported back to next meeting.</li> <li>• Members to attend a meeting at another Authority.</li> </ul> <p><b>AGREED</b></p> <p>(1) Visit to be arranged after COVID 19</p>	All ML RW RW	No No No No	<b>IN PROGRESS</b> <b>COMPLETED</b> <b>COMPLETED</b> <b>POSTPONED</b>

		(2) Training programme to be delivered by CfGS			
3	Review level of officer support for scrutiny function	<ul style="list-style-type: none"> <li>• Agree on level of support required – administration or management of function?</li> <li>• Consider how the support to scrutiny will be resourced.</li> </ul> <p><b>AGREED</b> – That the level of support afforded to the scrutiny function be kept under review</p>	All All	No No	<b>TO BE KEPT UNDER REVIEW</b>
4	Develop forward looking work programme for Corporate and Community Scrutiny	<ul style="list-style-type: none"> <li>• Change report templates to identify the role of scrutiny for each issue and encourage report authors to consider outcomes.</li> <li>• Move work programme agenda item to front of agenda</li> <li>• Reintroduce the Annual Report to demonstrate the value and achievements of scrutiny</li> <li>• Ensure it is clear why an item is/is not going to scrutiny</li> <li>• Invite views and comments from Scrutiny Members</li> </ul> <p><b>AGREED</b> –</p> <ol style="list-style-type: none"> <li>(1) That a new report template be introduced with immediate effect</li> <li>(2) That the Annual Report on Scrutiny be reinstated.</li> <li>(3) That the work programme agenda item be moved to the front of the agenda with immediate effect</li> <li>(4) EDN to be updated with an additional column with reasons why an item is/is not going to Scrutiny</li> <li>(5) Invites be sent ahead of each scrutiny meeting seeking views on specific issues as part of a pre-briefing process.</li> </ol>	ML ML JA/AB RW ML	No No No No No	<b>COMPLETED</b> <b>COMPLETED</b> <b>COMPLETED</b> <b>COMPLETED</b> <b>COMPLETED</b>
5	Establish a co-ordinating body with cross-party involvement, such as a scrutiny commission.	<ul style="list-style-type: none"> <li>• Consider how the work of the Scrutiny Committees can be co-ordinated</li> <li>• Look into structure of Scrutiny and the committee carrying out the audit function in similar authorities and report back to next meeting</li> </ul> <p><b>AGREED</b></p> <ol style="list-style-type: none"> <li>(1) That a joint meeting of directors and scrutiny chairs be held twice a year to include those related to Audit and Governance</li> <li>(2) That it was not appropriate to have Audit and Governance as a scrutiny function but</li> </ol>	AB/JA EW	No No	<b>COMPLETED</b> <b>COMPLETED</b>

		to co-ordinate as above.			
6	Understanding scrutiny	<ul style="list-style-type: none"> <li>Articles to be included in blogs and staff bulletins</li> <li>Centre for Governance and Scrutiny (CfGS) to carry out a survey of all key parties and publish report</li> <li>Issues addressed in the report to be picked up as part of the training package</li> </ul>	JA/AB CfGS  CfGS	No No  No	<b>ONGOING COMPLETED</b>  <b>IN PROGRESS</b>

#### ISSUES ADDRESSED IN REPORT BY CfGS AS REFERENCED IN PARAGRAPH 6

a	Need clarity around the process/responsibility for helping scrutiny scope out their objectives at the start of the year, looking at evidence such as CDP, emerging policy issues, horizon scanning etc – decide the objectives/priorities and then build the forward plan from there.	To be picked up by Directors at their joint meetings and briefings which have now been set up following a recommendation from the Working Group – Paragraph 5 above refers	JA/AB	No	IN PROGRESS
14					
b	Refine the scoping process so that key priority reports are going and develop confidence in deciding what should go and what shouldn't.	Outlined in Strategy Group report for consideration on 9 December 2020 and the Community and Corporate Scrutiny Committees on 10 February and 10 March respectively.	JA/AB	No	IN PROGRESS
c	Having a clear round up and annual reporting process.	Outlined in Strategy Group report for consideration on 9 December 2020 and the Community and Corporate Scrutiny Committees on 10 February and 10 March respectively.	JA/AB	No	IN PROGRESS
d	Move work programme to the front of the agenda	Addressed following a recommendation from the Working Group – Paragraph 4 above refers.	ML	No	<b>COMPLETED</b>
e	Prioritise agenda content and have shorter agendas	Outlined in Strategy Group report for consideration on 9 December 2020 and the Community and Corporate Scrutiny Committees on 10 February and 10 March	JA/AB	No	IN PROGRESS

		respectively.			
f	Members to take ownership of scrutiny	To be addressed as part of the training package being provided by CfGS	CfGS	No	IN PROGRESS
g	Ensure there is a valid reason for item going to Scrutiny – no items just for noting.	Outlined in Strategy Group report for consideration on 9 December 2020 and the Community and Corporate Scrutiny Committees on 10 February and 10 March respectively.	JA/AB	No	IN PROGRESS
h	Hold pre-meetings to discuss expected outcomes of each Scrutiny meeting	Addressed following a recommendation from the Working Group – Paragraph 4 above refers.	JA/AB	No	<b>ONGOING</b>
i	Members have varied knowledge of processes such as holding to account and call in	To be addressed as part of the training package being provided by CfGS	CfGS	No	IN PROGRESS
j	Improving questioning skills	To be addressed as part of the training package being provided by CfGS	CfGS	No	IN PROGRESS

15

<b>Abbreviations</b>	
CfGS	Centre for Governance & Scrutiny
EW	Elizabeth Warhurst, Monitoring Officer
JA	James Arnold, Strategic Director
AB	Andy Barton, Strategic Director
ML	Melanie Long, Democratic Services Team Manager
GL	Group Leaders
RW	Rachel Wallace, Democratic Support Officer

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**Community Scrutiny Committee – WORK PROGRAMME (as at 28/01/21)**

Date of Meeting	Item	Lead Officer	Witnesses	Agenda Item Duration
<b>07 April 2021</b>				
7 April 2021	Flood Management in North West Leicestershire	Chris Elston, Head of Planning and Infrastructure, Mike Murphy, Head of Human Resources and Organisational Development		15 minutes
7 April 2021	Planning Enforcement Effectiveness To consider the effectiveness of the Council's Planning Enforcement.	Clare Proudfoot		20 minutes
<b>19 May 2021</b>				
19 May 2021	Scrutiny Annual Report	Melanie Long		10 minutes

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**Forward Plan Scoping Actions – Community Scrutiny Committee 2020-2021 (as at 28.01.21)**

Item	Date requested	How requested	Who requested	Scoping Form Y/N	Officer responsible	Key Stakeholders	Task & Finish Group Y/N	Chair Agreed Y/N	Meeting scheduled & deadlines
<b>Environmental Enforcement</b>	23 Oct 19	Committee	Cllr Wyatt	No	Clare Proudfoot/ Paul Sanders	LCC, Environment Agency	No	Yes	
<b>Status/Officer Actions:</b>									<b>Completed:</b>
Officers to scope and schedule meeting.									
<b>Shop Front Scheme Update</b>	27 July	Request at a cross-party Working Group	Cllr Wyatt	No	James Arnold	n/a	No	Yes	
<b>Status/Officer Actions:</b>									<b>Completed:</b>
Officers to scope and schedule meeting.									
<b>Update on Climate Change and Carbon Reduction</b>	21 July	Committee	Cllr Benfield	No	Paul Sanders	n/a	No	Yes	
<b>Status/Officer Actions:</b>									<b>Completed:</b>
New policy adopted in March. Report to taken to committee next year (May/June) to update on the past years work. Need to consider which scrutiny committee is best fit to consider item due to its cross cutting status									
<b>Update on Future High Street Fund Bid</b>	21 July	Committee	Cllr Wyatt	No	James Arnold	n/a	No	Yes	
<b>Status/Officer Actions:</b>									<b>Completed:</b>
Awaiting external confirmation that will determine timeline for consideration.									

### Actions scheduled for Committee

Item	Date requested	How requested	Who requested	Scoping Form Y/N	Officer responsible	Key Stakeholders	Task & Finish Group Y/N	Chair Agreed Y/N	Meeting scheduled & deadlines
<b>Planning Enforcement (Effectiveness)</b>	23 Oct 19	Committee	Cllr Eynon	Yes	Clare Proudfoot / Paul Sanders	n/a	No	Yes	7 April
<b>Officer Actions:</b>									<b>Completed:</b>
To be considered at the 10 February 2021 meeting.									-
14/01/21 – request to move to next available committee – RW to reschedule									✓
To be considered at the 7 April 2021 meeting									
<b>Flooding and Sewer Issues</b>	23 Oct 19	Committee	Cllr Eynon	No	Chris Elston & Mike Murphy	Severn Trent, Local Plan		Yes	7 April
<b>Officer Actions:</b>									<b>Completed:</b>
To be considered at the 10 February 2021 meeting.									-
14/01/21 – request to move to next available committee – RW to reschedule									✓
To be considered at the 7 April 2021 meeting									

# Draft Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor A Woodman	-	Community Services
Councillor R Ashman	-	Deputy Leader and Planning & Infrastructure	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business and Regeneration	Councillor R D Bayliss	-	Housing, Property & Customer Services

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
<b>02 March 2021</b>							
Recycle More Update and Action Plan	Cabinet	Key	Public	2 March 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Recycle More Update and Action Plan	Community Scrutiny Committee - 10 February 2021
Public Space Protection Order	Cabinet	Key	Public	2 March 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	Public Space Protection Order	Not to be considered by a Scrutiny Committee.
Corporate Disposals Policy	Cabinet	Key	Public	2 March 2021	<p>Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicester.gov.uk</p> <p>Head of Housing Tel: 01530 454780 chris.lambert@nwleicester.gov.uk</p>	Report Corporate Disposals Policy	Corporate Scrutiny Committee - 6 January 2021

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Coalville Regeneration	Cabinet	Key	Part Private	2 March 2021	Councillor Tony Gillard Tel: 01530 452930 tony.gillard@nwleicestershire.gov.uk	Coalville Regeneration	Community Scrutiny Committee - 10 February 2021
The Recovery of our Leisure Centres and the Partnership Contract with Everyone Active  28	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information)	2 March 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicestershire.gov.uk	The Recovery of our Leisure Centres and the Partnership Contract with Everyone Active	Community Scrutiny Committee - 10 February 2020
<b>30 March 2021</b>							
2020/21 Quarter 2 & Quarter 3 Performance Reports	Cabinet	Key	Public	30 March 2021	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Human Resources and Organisational Development Tel: 01530 454518 mike.murphy@nwleicestershire.gov.uk		Corporate Scrutiny Committee - 10 March 2021

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Non-Key	Public	30 March 2021	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk  Head of Finance Tel: 01530 454707 tracy.bingham@nwleicester.gov.uk	Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Not to be considered by a Scrutiny Committee.
<b>April 2021</b>							
Update on Air Quality Management Areas & submission of Annual Status Report	Cabinet	Key	Public	27 April 2021	Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk  Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk	Update on Air Quality Management Areas & submission of Annual Status Report	The scheme of delegation only requires Cabinet approval for this decision, there is therefore no requirement for consideration by a Scrutiny Committee.
<b>May 2021</b>							
There are no meetings of the Cabinet scheduled in May 2021.							
<b>June 2021</b>							

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker	Considered by Scrutiny or other Committee
Corporate Governance Policies - Annual Review	Cabinet	Key	Public	8 June 2021	<p>Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicester.gov.uk</p> <p>Head of Legal and Commercial Services Tel: 01530 454762 elizabeth.warhurst@nwleicester.gov.uk</p>	Review of Corporate Governance Policies	Audit and Governance Committee - 21 April 2021
<p>Minutes of the Coalville Special Expenses Working Party</p> <p>25</p>	Cabinet	Key	Public	8 June 2021	<p>Councillor Andrew Woodman Tel: 07970 520357 andrew.woodman@nwleicester.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 paul.sanders@nwleicester.gov.uk</p>	<p>Minutes of the Coalville Special Expenses Party from 20 April 2021</p> <p>Minutes of the Coalville Special Expenses Party</p>	Coalville Special Expenses Working Party - 20 April 2021

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## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE – WEDNESDAY, 10  
FEBRUARY 2021

<b>Title of Report</b>	<b>ESTABLISHMENT OF HOUSING STRATEGY TASK AND FINISH GROUP</b>	
<b>Presented by</b>	Councillor Sean Sheahan and Andy Barton Strategic Director of Housing & Customer Services	
<b>Background Papers</b>	Housing White Paper 2020 New Supply Strategy NWL 2020 Local Plan Housing and Economic Development Needs Assessment (HEDNA)	<b>Public Report:</b> Yes
<b>Financial Implications</b>	None identified at this stage	
	<b>Signed off by the Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	None identified at this stage	
	<b>Signed off by the Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	The Task and Finish Group will require additional resources to help support it but this can currently be managed within existing resources.	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Reason Agenda Item Submitted to Scrutiny Committee</b>	To ask the Committee to establish a Task & Finish Group comprised of Community and Corporate Scrutiny Members to formulate a report to Cabinet to help inform the review of the affordable housing element of the Housing Strategy, due for renewal in 2021/22.	
<b>Recommendations</b>	<p>(1) <b>THAT A TASK AND FINISH GROUP BE ESTABLISHED TO CONSIDER THE AFFORDABLE HOUSING ELEMENT OF THE HOUSING STRATEGY;</b></p> <p>(2) <b>THAT THE PRINCIPLES SET OUT IN THE DRAFT TERMS OF REFERENCE FOR THE TASK &amp; FINISH GROUP, AS SET OUT IN APPENDIX A, BE AGREED.</b></p> <p>(3) <b>THAT THE MEMBERSHIP OF THE TASK &amp; FINISH GROUP BE EXTENDED TO INCLUDE MEMBERS FROM BOTH SCRUTINY COMMITTEES;</b></p> <p>(4) <b>THAT AUTHORITY BE DELEGATED TO THE DIRECTOR OF HOUSING AND CUSTOMER SERVICES, IN CONSULTATION WITH THE CHAIRMEN OF THE SCRUTINY COMMITTEES, TO SEEK NOMINATIONS FROM THE GROUP WHIPS TO FILL THE SEATS ON THE TASK AND FINISH GROUP.</b></p>	

## 1. BACKGROUND

- 1.1 A suggestion for inclusion on the Committee's work programme has been made which asks the Committee to review if and how North West Leicestershire District Council could influence an increase in the supply of affordable housing within the district.

## 2. PROPOSAL

- 2.1 It is proposed that, in order to ensure an appropriate level of support and focus is given to this topic, a Task and Finish Group be established with a view to assisting and establishing the evidence base and direction of the review of the Housing Strategy; and to present this to Cabinet to help inform its decision.
- 2.2 It is considered that as the Housing Strategy has implications for the whole district and is an overarching topic which touches on issues covered within the remit of both Scrutiny Committees, the membership of the Task and Finish Group should be widened to include members from both the Corporate and the Community Scrutiny Committees whilst still being based on the principles of proportionality.
- 2.3 The draft Terms of Reference of the Task and Finish Group are appended to this report and will be updated once the membership has been agreed.
- 2.4 Meetings will be held, as required, culminating in a draft report for consideration by the Community Scrutiny at its meeting scheduled for 19 May 2021 where the final recommendations will be conveyed to Cabinet at its meeting scheduled for 8 June 2021 where a final decision will be made.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	Local people live in high quality, affordable homes
Policy Considerations:	Housing Strategy
Safeguarding:	None identified as part of this report but will be considered as part of the work of the T&F Group
Equalities/Diversity:	None identified as part of this report but will be considered as part of the work of the T&F Group
Customer Impact:	None identified as part of this report but will be considered as part of the work of the T&F Group
Economic and Social Impact:	None identified as part of this report but will be considered as part of the work of the T&F Group
Environment and Climate Change:	None identified as part of this report but will be considered as part of the work of the T&F Group
Consultation/Community Engagement:	None identified as part of this report but will be considered as part of the work of the T&F Group
Risks:	Affording detailed scrutiny of this topic will help Cabinet when agreeing its final decision and will minimise any potential risk of challenge or call in.
Officer Contact	Andy Barton Strategic Director of Housing & Customer Services <a href="mailto:Andy.barton@nwleicestershire.gov.uk">Andy.barton@nwleicestershire.gov.uk</a>

## Housing Strategy Task and Finish Group

### Terms of Reference

#### What is the Role of Housing Strategy Task and Finish Group?

To review if and how NWLDC can influence an increase in the supply of affordable housing in the district and make recommendations to Cabinet.

#### What are the Principles of the Review?

To consider

- What is the level of affordable housing need in the district, and what should be the Council's target re meeting it? ( Review of available housing needs data and existing targets, Housing and Economic Development Needs Assessment (HEDNA) data review, links to the new Local Plan and associated housing targets)
- What could be the Council's role in supply as a landlord?
- What is the role of Registered Provider Partners in supporting new provision of affordable homes?
  - Direct delivery – either using strategic Homes England partner grant funding, or Continuous Market Engagement (CME) scheme based bids.
  - Partnership schemes – risk sharing with RP's by subsidised land supply, or part acquisition of completed schemes.
  - Use of commuted sums from Section 106 to support schemes, or direct grant funding
- What is the approach recently established in New Supply Strategy (2020)
  - Council new build – more/less/the same? quality v quantity balance. – land supply approach to enable the above
  - Council acquisitions - section 106/existing satisfactory are they good VFM? Something to be pursued more actively? Or rolled back?
  - Section 106 – bidding strategies, currently the “purchaser of last resort” on small schemes – is this the right approach?
  - Funding – HRA borrowing appetite? Trade-off between investment in stock (Decent Homes 2), Zero carbon and new supply investment – set against new and known

#### What is expected of members of the Housing Strategy Task and Finish Group?

To ensure that NWLDC is playing its part in ensuring the delivery of the right amount and type of affordable homes to meet the needs of the communities of the District. This includes its role in terms of direct delivery as a landlord and the wider strategic enabling role, of helping and supporting others to deliver new affordable homes.

They will assist with establishing the evidence base and direction of the Housing Strategy refresh which will be completed in 2021/22; and make recommendations to Cabinet.

#### Who has voting rights on the recommendations?

Only elected Members (or their substitute) have voting rights.

## **Members of the Task and Finish Group**

- Conservative – name tbc
- Conservative – name tbc
- Conservative – name tbc
- Labour– name tbc
- Labour– name tbc
- Lib Dem/Independent– name tbc

Where any of the above councillors are not able to attend a meeting, they may select a councillor of their choosing to take their place drawn from either of the Scrutiny Committees.

## **What is expected of officers of the Task and Finish Group?**

- Provide professional advice, as required, throughout the task;
- Ensure effective administration of the working group including provision of agendas and minutes;
- Help formulate the views of members into a number of recommendations for consideration by Cabinet.

## **Officers of the Cross-party Working Group**

- Andy Barton, Strategic Director of Housing and Customer Services
- Chris Lambert, Head of Housing
- David Scruton, Housing Strategy and Systems Team Manager
- Melanie Long, Democratic Services Team Manager
- Rachel Wallace, Democratic Support Officer

## **How often will the Group meet?**

- Meetings will be held, as required, culminating in a draft report for consideration by the Community Scrutiny at its meeting scheduled for 19 May 2021 ahead of a final report being considered by Cabinet at its meeting scheduled for 8 June 2021.

## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE – WEDNESDAY, 10  
FEBRUARY 2021

<b>Title of Report</b>	<b>RECYCLE MORE UPDATE</b>	
<b>Presented by</b>	Paul Sanders Head of Community Services	
<b>Background Papers</b>	Recycle More was adopted by Cabinet on 9 April 2019	<b>Public Report:</b> Yes
<b>Financial Implications</b>	Financial implications have been embedded within the Medium Term Financial Plan (MTFP)	
	<b>Signed off by the Section 151 Officer:</b> Yes	
<b>Legal Implications</b>	The council has a statutory responsibility to collect household waste from the kerbside, Leicestershire County Council has the responsibility for disposal.	
	<b>Signed off by the Monitoring Officer:</b> Yes	
<b>Staffing and Corporate Implications</b>	Staffing implications are built into the MTFP and relevant business cases particularly in respect of increasing capacity to deal with food waste collections and meeting the growing number of new builds within the district.	
	<b>Signed off by the Head of Paid Service:</b> Yes	
<b>Purpose of Report</b>	To update on the progress made during year one of Recycle More.	
<b>Reason agenda item submitted to Scrutiny Committee</b>	To allow the committee to note the progress that has been made during year one of Recycle More	
<b>Recommendations</b>	<b>THAT COMMUNITY SCRUTINY COMMITTEE:</b> <ol style="list-style-type: none"> <li><b>1. NOTES THE PROGRESS THAT HAS BEEN MADE WITH THE RECYCLE MORE PLAN TO DATE AND</b></li> <li><b>2. COMMENTS UPON THE UPDATED ACTIONS BEING PROPOSED TO BE TAKEN DURING YEAR 2 OF THE PLAN TO FEED INTO CABINET'S CONSIDERATION AT ITS MEETING ON 2 MARCH 2021</b></li> </ol>	

**1. BACKGROUND**

- 1.1 A key task within the North West Leicestershire District Council (NWLDC) Delivery Plan for 2018/19 was to develop a recycling strategy. Recycle More was devised and subsequently adopted by Cabinet on 9 April 2019. It sought to encourage households to recycle more items, more often, increasing dry recycling by 100 tonnes over the next 3 years and generate £500,000 by selling the dry recycling collected from households across the district. Recycle More will support and commit to the delivery of these three objectives.

- 1.2 The plan's main aim is to increase the recycling rate from the 2018/19 rate of 46.7% to 50% over the following years - 2019/20, 2020/21, 2021/22 and 2022/23. Over the last 5 years the recycling rate has plateaued been between 46.1% and 46.7%.
- 1.3 Recycle More identified six key themes which are listed below. Each of the themes are incorporated into a yearly action plan which supports Recycle More over four years. This report will detail the progress made during year one – 2019/20.

1. Reducing black bin waste
2. Food waste recycling
3. Increasing recycling
4. Employers and employees
5. Changing hearts, minds, and habits
6. Housing growth

## 2. SIX KEY THEMES – PROGRESS ACHIEVED

- 2.1 ***Reducing black bin waste – “additional capacity for the disposal of nappies will no longer be offered”***
- 2.1.1 As a result of Cabinet adopting Recycle More on 9 April 2019, additional capacity for the disposal of nappies was no longer offered. Subsequently this was updated in the Refuse and Recycling Collections Policy.
- 2.1.2 This policy change was communicated to the Customer Services team, so they were able to inform those customers contacting them requesting additional capacity for the disposal of nappies. The team were also provided with alternative solutions to pass onto customers such as the use of reusable nappies and included a reusable nappy scheme operated by Leicestershire County Council allowing customers to trial a free kit for four weeks.
- 2.1.3 The online form on the council's website was also amended, so that customers were no longer able to request additional capacity for the disposal of nappies. The online form is still available for those customers requesting additional capacity due to a medical condition which gives rise to additional waste such as incontinent pads. This request can also be made via telephone.
- 2.2 ***Reducing black bin waste – “removal of additional capacity for nappies from households currently receiving the service”***
- 2.2.1 The intention was to write to those customers who receive additional capacity advising them it would no longer be provided for the disposal of nappies. However due to Covid-19 it was decided this support for young families should remain during these difficult times. Therefore, at an appropriate time when the pandemic has eased, and it is deemed appropriate these customers will be contacted advising them the additional capacity will no longer be provided.
- 2.3 ***Food waste recycling – “carry out a food waste collection trial with a number of selected households in partnership with Leicestershire County Council (LCC)”***
- 2.3.1 A weekly food waste collection trial was launched in November 2019 for 2,000 households in part of Measham and for the whole of Appleby Magna, Appleby Parva, Chilcote, Newton Burgoland, Snarstone and Sweptstone. The council worked with colleagues at LCC as they have an existing contract with Biogen. Biogen operate an anaerobic digestion facility on the Leicestershire/Warwickshire border. They process

and recycle food waste which produces green electricity and a by-product which is used as a bio fertiliser on local farmland.

- 2.3.2 The food waste trial launched successfully and customers on the trial contacted the Waste Services and Customer Services teams to say how pleased they were to receive the service. Also, on the day of the trial starting BBC Radio Leicestershire interviewed the Waste Services Development Officer live regarding the trial. This helped to promote the trial across the district, but also more widely in Leicestershire.
- 2.3.3 Unfortunately, due to Covid-19 the trial was suspended on 18 March 2020 as some staff had to follow stay at home guidance, which meant other staff were redeployed onto the collections of domestic waste and recycling. However, 41.18 tonnes of food waste was collected and recycled when the trial launched on 26 November 2019 until it was paused. This represented a CO2 saving of 30.89 tonnes, rather than if the food waste had been disposed of at landfill.
- 2.3.4 The participation rate of those households using the service, varied between 35.17% - 44.2%. The Waste and Resources Action Programme (WRAP) work with governments, businesses, and communities to improve resource efficient. WRAP calculates levels of participation as:
- Poor participation = less than 35%,
  - Average participation = 35% to 55%
  - Good participation = 55% and above
- 2.3.5 The participation of the trial before it was suspended was classed as “average”. However due to Covid-19, no communication intervention with residents took place. This would have involved placing “no food waste” stickers on residents’ domestic black bins. This encourages those residents who are not engaging and participating with the service to do so, by using it instead of disposing of food waste in the domestic black bin.
- 2.3.6 Officers will also carry out a door knocking campaign amongst those households who are not participating in the service. This will assist in identifying what barriers are preventing them from doing so. These communication interventions will take place when the pandemic has eased, and it is deemed appropriate.
- 2.3.7 The provision of free compostable liners are available to customers on the trial, which is recommended by WRAP, as they identify that such provision helps to maintain engagement with the service amongst customers.
- 2.3.8 Before the trial was suspended, the average amount of food waste collected per household per week was between 2.97 kg – 3.34kg and is defined as “yield” by WRAP. WRAP calculates the average yield per household receiving a separate weekly food waste collection service is 1.5 kg - to date the average yield for the trial is twice this figure.
- 2.3.9 This demonstrates those households using the service are engaging with it very well, which is further supported by compliments received from residents recorded by the Feedback team. A number of the compliments are provided below.

*“I’m so pleased to be able to recycle more - the kids are enthusiastic about it too. I do hope the scheme gets taken further”.*

*“We think the food waste recycling is absolutely fantastic, we have used it so much. The collection drivers are also so courteous and efficient. Really hoping the trial becomes a permanent arrangement”.*

*“My family are very happy with recycling our food waste and it is having a real impact reducing the amount of waste in our black bin on a weekly basis”.*

2.3.10 The trial resumed on 3 November 2020, and two weeks later on 17 November it was doubled in size to include a further 2,000 households in Coalville, Ravenstone and Whitwick. Information regarding this will be detailed in a further report in the autumn of this year confirming the progress made during year two of Recycle More.

#### **2.4 Increasing recycling – “carry out a trial with 250 households of a stackable wheeled container system to make recycling easier, convenient, and safer”**

2.4.1 A number of suppliers were invited companies to submit a proposal for a recycling container system which would making recycling easier and more convenient for customers, compared to the current recycling boxes and bags provided.

2.4.2 The successful submission was from a company called Straight. They design and manufacture a recycling trolley. It still keeps the recycling separate, but it is on a wheeled trolley so that it can easily be moved to the kerbside by customers.

2.4.3 Customers were encouraged to volunteer to take part in the trial at various events held across the district which officers attended, including Picnic in the Park in Coalville with hundreds of customers expressing an interest in participating on the trial.

2.4.4 The trial launched in October 2019 and was featured live on BBC East Midlands Today as one of the customers on the trial and the Recycle More officer were interviewed. East Midlands Today also featured the recycling depot on Linden Way in Coalville. This not only helped to promote the trial but Recycle More too. The trial was also featured on ITV News Central and in the local press.

2.4.5 A survey was sent to all those customers on the trial. The full results will be detailed in a further report confirming the progress made during year two of Recycle More. However, some of the headline results include 94% of customers (out of 189 responses) find it easier to move the recycling trolley to the kerbside than the red boxes and blue bags. Also 83% have noticed a reduction in the amount of recycling escaping from the trolley causing a littering issue, compared to the red boxes and blue bags.

2.4.6 A second wheeled recycling container system has become available on the market which officers would also like to trial by the end of March 2021. The team intend to trial this with 250 volunteers, but will be seeking to include some of the customers who are trialling the current recycling trolley to trial it too. This will allow for a comparison between the two systems. Also, engagement will take place with the recycling operatives to see how practicable the systems are when carrying out the recycling collections.

#### **2.5 Increasing recycling – “review the 36 mini recycling sites and the effectiveness of them, alongside the kerbside recycling collection service. Look at ways of recycling tetra paks, nappies, small electrical items, pringle and toothpaste tubes at possible collection points”**

2.5.1 An audit of all the mini recycling sites has been carried in out in 2019 ensuring that all the recycling banks were fit for use i.e. not damaged and that signage was clear and in situ.

2.5.2 The majority of the sites accept materials which are already accepted at the kerbside for recycling. This includes, glass, cans, tins, paper and cardboard, however this is a duplication of the service provided at the kerbside. Officers are exploring how these sites could be used more effectively. Please see **Appendix One** which details the location of these sites and the materials accepted at each one.

- 2.5.3 An online consultation was made available on the council's website regarding the sites asking for views from customers, parish councils and members. The consultation closed on 31 January 2021 and the results will be presented at the meeting.
- 2.5.4 Officers are considering removing those banks from sites which accept materials that can be recycled at the kerbside. This could result in some sites closing as they are only made up of one or two banks such as a single glass bank situated on a pub car park. Once the full results from the consultation are known, officer's recommendations will be presented at the meeting allowing the Scrutiny Committee to provide their feedback.
- 2.6 Increasing recycling – “further promotion of textile recycling at the kerbside through possible partnership with a Leicestershire based charity”**
- 2.6.1 Textile recycling has been available at the kerbside since 2011/12, however as a container isn't provided (this is standard practice amongst local authorities) some customers are not aware they can be recycled. Therefore, further promotion of textile recycling has taken place. This has included displaying a new banner on one of the recycling collection vehicles and regularly promoting it on our social media accounts.
- 2.6.2 Furthermore, every household was hand delivered a [recycling guide](#) in November 2019 along with the annual waste collection calendars. The guide provides comprehensive information regarding the kerbside recycling collection service (including the recycling of textiles) as well as other services provided by Waste Services.
- 2.6.3 Due to Covid-19 we have not been able to partner with a Leicestershire based charity, as charities have been placed under significant pressure which has seen their shops and other outlets close due to the pandemic. Therefore, at an appropriate time when the pandemic has eased, and it is deemed appropriate officers will engage with appropriate charities.
- 2.7 Increasing recycling – “introduce household battery recycling on the kerbside recycling collection service”**
- 2.7.1 The recycling of batteries at the kerbside was introduced in December 2019. Customers are able to recycle AA, AAA, watch, hearing aid, mobile phone, laptop, and power tool batteries. At the same time, the Waste Services team were able to introduce mobile phone recycling at the kerbside.
- 2.7.2 This new service was promoted on the annual waste collections guides and in the recycling guide which was hand delivered to all households in November 2019. Also, a banner was created and is displayed on one of the recycling collection vehicles to further promote this new service.
- 2.8 Increasing recycling – “review the bulky waste collection service particularly focussing on items for reuse through partnerships with local charities and diverting items away from landfill”**
- 2.8.1 The Waste Services team previously partnered with The Marlene Reid Centre (MRC) in Coalville. MRC is a non-profit charity working collaboratively with individuals, families, groups, and organisations to encourage, facilitate, manage and deliver, positive community activity in North West Leicestershire and beyond.
- 2.8.2 A list of addresses requesting a collection of items were compiled on a spreadsheet and it was emailed to MRC. This allowed MRC to visit those addresses the day before, however due to resourcing issues MRC were unable to support the bulky waste collection process for a period of time.

- 2.8.3 However, the Waste Services Development Officer and Recycle More Officer have since met with the manager of MRC discussing the opportunity to work together again. Unfortunately, due to Covid-19 these discussions have been placed on hold, but at an appropriate time when the pandemic has eased, discussions will resume with MRC.
- 2.8.4 The Waste Services team are also exploring with the Legal Services team whether suitable items collected on the bulky waste collection service could be taken to a sales auction, or possibly opening a second-hand shop selling furniture and white goods.
- 2.9 Employers and employees – “leading by example as all waste which is recyclable at the Council Offices will be diverted away from landfill. Adopt a no single use plastic policy”**
- 2.9.1 Before Recycle More was adopted in April 2019, improved recycling facilities were introduced at the Council Offices and at the Recycling Depot in Coalville. Dedicated bins for cans, tins, plastics, glass, paper and cardboard are provided in kitchens and communal areas. Also, there are collection points for the recycling of batteries, mobile phone, and ink cartridges. Crisp packet recycling was introduced in April 2019 and stationary recycling in January 2020. These collections points are also available to customers visiting the Council Offices.
- 2.9.2 In December 2018 single use plastic cups were removed from all water coolers at the Council Offices and Linden way Depots. Instead plastic reusable beakers are provided for visitors to the offices and staff are encouraged to use their own refillable water bottles. The water coolers are also available for visitors and people passing-by the council offices to fill their own refillable water bottles.
- 2.10 Employers and employees – “promoting our commercial recycling service to businesses in the district. Advising businesses best practice for diverting waste away from landfill”**
- 2.10.1 Waste Services provide commercial collections for recyclable and non-recyclable waste for business. Since Recycle More was adopted, glass collections have been introduced alongside collections of cardboard, papers, plastics, tins, and cans.
- 2.10.2 A [leaflet](#) regarding the commercial waste service was included in the business rates letters sent to all businesses in the district. Due to Covid-19 we have not been able to visit businesses to promote the service and advise best practice for diverting waste away from landfill. Therefore, at an appropriate time when the pandemic has eased, and it is deemed appropriate officers will make visits to businesses. However, during year one of Recycle More the number of recycling contracts with business has increased by 9.8%.
- 2.11 Employers and employees – “effectively consult and engage with the Waste Services operational staff as they will be important ambassadors of Recycle More”**
- 2.11.1 The Waste Services operational staff are regularly updated regarding Recycle More through memos. However, it is key they are able provide their input. This has taken place through focus groups regarding the new recycling trolley which is currently being piloted. There is also a suggestion box available at the Recycle Depot where the staff start and complete their rounds, allowing them to put forward suggestions for Recycle More.
- 2.12 Changing hearts, minds, and habits – “Ensure everyone is engaged with Recycle more through competitions, visits to schools and colleges, tour of the recycling**

***depot, use of social media, signage on vehicles, community recycling champions, name the recycling vehicles and other initiatives”***

- 2.12.1 To launch Recycle more, “Recycle more...the tour” was held across the district in August 2019. Over 700 people attended roadshows held in Ashby-de-la-Zouch, Castle Donington, Coalville, Ibstock, Kegworth and Measham.
- 2.12.2 The tour allowed people to find out more about Recycle More, also there were recycling goodies available such as pencils made from CD cases and reusable shopping bags. For children there was also fun and interactive games with prizes available which had been kindly donated by local businesses. Prizes included a free annual family pass to Conkers and a free visit and a cream tea for a family of four at Alpaca Park Farm in Snarestone.
- 2.12.3 For those people who were not able to attend the roadshows, online competitions were staged throughout the week of Recycle More...the tour with prizes available too.
- 2.12.4 Also, other tours and visits took place prior to Covid-19 promoting Recycle More:
- Seven tours of the council’s recycling depot were provided for parish and town councils and for local community groups
  - Two assemblies delivered for local primary schools
  - Two sessions with Coalville Beaver group
  - Four community talks delivered
  - Six events were attended including Picnic in the Park 2019 in Coalville, Party in the Park 2019 in Castle Donington and Christmas in Coalville 2019.
- 2.12.5 Six new banners for the recycling collections vehicles were designed to promote kerbside recycling. Also, regular posts regarding encouraging recycling are posted on the council’s social media accounts.
- 2.12.6 A successful competition was held with primary schools asking for the children to name the six recycling collection vehicles. Over 300 entries were received, the winning names include Recyclosauras Rex and Bindiana Jones, which will appear on the collection vehicles at the beginning of February 2021.
- 2.12.7 Due to Covid 19, the Waste Services have not been able to sign up any recycling community champions. However, when the pandemic has eased and it is deemed appropriate the Waste Services team will launch the community recycling champion initiative, asking those people who are avid recyclers if they would be interested in becoming recycling community champions to help promote Recycle More.

**2.13 *Changing hearts, minds, and habits – “Focussed and targeted communications where recycling participation has been identified as lower”***

- 2.13.1 Before Recycle More was adopted, officers had identified those areas in the district where recycling participation is lower. The intention was to carry out a door-stepping campaign in the areas, to identify the barriers preventing people from recycling. However due to Covid 19, officers have not been able to do this. When the pandemic has eased, and it is deemed appropriate a door-stepping campaign will take place.

**2.14 *Changing hearts, minds, and habits – “Promoting reuse for people who live and work in the district by partnership with local business and community groups - e.g. refillable water bottles and stations, reusable coffee cups and plastic free communities and businesses”***

- 2.14.1 For Picnic in the Park 2019 held in Coalville, those food outlets which attended were provided with environmentally friendly food packaging such as food trays made from plant-based material (instead of polystyrene) and compostable cutlery.

- 2.14.2 The Council Offices have refillable water stations as well as the water cooling machine on the landing is available for customers and passers-by to fill up their reusable water bottles. Also, our waste and recycling operatives have been provided with reusable water bottles and coffee cups.
- 2.14.3 Due to Covid-19 the Waste Services team haven't been able to visit and engage with businesses regarding reuse, however when the pandemic has eased, and it is deemed appropriate this engagement will take place.

**2.15 Housing growth – “Ensure all new residents occupying new developments participate in recycling by using the council's kerbside recycling scheme, through consultation with the Planning team and developers ensuring recycling is easy and convenient for residents”**

- 2.15.1 Waste Services is a statutory consultee for planning applications received by the council. The design of a development is reviewed ensuring recycling is easy and convenient for new residents. This includes not having an over-reliance on bin collection points where residents have to take their recycling to if the property is served by a private driveway.
- 2.15.2 The council has submitted its own application for a development of 101 dwellings off Waterworks Road in Coalville. The Waste Services Development Officer is working closely with the planning officer for the development as well as the Urban Designer ensuring the development is designed to facilitate easy and convenient recycling collections. If the development is approved, it is hoped it can be used as a blueprint for other developers to use when designing new developments.
- 2.15.3 The Scrutiny Committee are kindly asked to take note of the Recycle More Action Plan for 2020/21, 2021/22 and 2022/23 in **Appendix Two**.

### **3. FURTHER UPDATES**

#### **3.1 Introducing a subscription service for additional garden waste**

- 3.1.1 Since the Refuse and Recycling Collections Policy was adopted in in 2013, a maximum of one garden waste wheeled bin is allowed per household. However, some households have two garden bins, and this dates back to a period where the NWLDC made additional garden bins available. Over time this resulted in significant additional time to collect the garden waste being produced.
- 3.1.2 If customers have a smaller 140 litre garden bin, they can exchange it for a larger 240 litre garden bin. However, the Waste Services team receive a small number of requests from residents who would like a second garden bin, with some of them willing to pay for one.
- 3.1.3 The Waste Services team are currently undergoing a route optimisation project of the recycling, garden waste and domestic waste rounds with a company called Webapx. Webapx use technology to make local government municipal services more efficient and effective. The project has identified that the garden waste and cardboard collections are not running at 100% capacity.
- 3.1.4 Under the Environmental Protection Act 1990, local authorities do not have a statutory responsibility to collect garden waste from households. However, most local authorities do as the garden waste collected contributes towards the household waste recycling rate.

- 3.1.5 Furthermore, as it's not a statutory service, local authorities are able to charge for the collection of garden waste. Currently NWLDC is the only authority in Leicestershire that does not charge for garden waste in Leicestershire as per the table below.

Local Authority	2020/21 charge	2021/22 charge
Charnwood Borough Council	£40.00 Direct Debit	£41.00 Direct Debit
	£45.00 non Direct Debit	£46.00 non Direct Debit
Blaby District Council	£37.00 Direct Debit/Online	£37.90 Direct Debit/Online
	£39.00 by phone	£39.90 by phone
Harborough District Council	£40.00	£55.00
Hinckley & Bosworth Borough Council	£24.00	TBC
Leicester City Council	£47.00 Direct Debit	TBC
	£52.00 non Direct Debit	TBC
Melton Borough Council	£70.92	TBC
Oadby & Wigston Borough Council	£40.00	TBC

- 3.1.6 Officers are exploring the possibility of introducing a subscription service for additional garden waste bins, which would include those households which currently have a second garden bin. From feedback from the garden waste and cardboard crews, it estimated between 50% - 60% of households have a second garden bin (in the region of 22,000 households).. This is potentially a significant service change; therefore the Waste Services team would like to carry out a full and detailed appraisal in the next financial year of 2021/22, presenting a Cabinet report in November 2021 for decision.
- 3.1.7 There are several opportunities and challenges if a subscription was introduced for additional garden waste bins. Opportunities would include income generation and every household would have the opportunity to have additional garden bin(s).
- 3.1.8 However there are a number of challenges, including the potential impact it could have on the household waste recycling rate, DEFRA (through the Waste and Resources Strategy) may legislate against local authorities charging for garden waste and it could possibly conflict with the council's zero carbon agenda.
- 3.1.9 These opportunities and challenges are set out in **Appendix Three**.
- 3.1.10 In the interim whilst the appraisal is being drawn together with customer feedback, it is proposed those customers who contact Waste Services regarding an additional garden bin(s) are provided with one, but at a charge of £45.00. This is the average annual charge other local authorities currently make for the collection of garden waste. This however would not preclude those customers from an annual subscription should one be introduced for the collection of additional garden waste bins.

## 3.2 Introducing a Waste Services App

- 3.2.1 Whitespace currently provide the waste management software for the back office team and the in-cab technology for the operational staff.
- 3.2.2 Whitespace have developed a Waste Services app which can detail the dates for domestic waste, garden waste and recycling collections. The app can also provide other council services, such as viewing planning applications and seeing what classes are available at leisure centres. The app could also link to the council's social media accounts.

- 3.2.3 Many services provided by Waste Services are available online, such as a repair to a domestic waste or garden waste bin, ordering recycling containers or reporting a fly-tip. The app will initially run alongside the annual waste collections calendars which are hand delivered to every household, but the calendars would eventually be phased out. However, an Equalities Impact Assessment (EIA) would be carried out as the app requires customers to own a smartphone which they download it onto.
- 3.2.4 The app would help Waste Services to communicate effectively and instantly with customers. This will be useful if there is any disruption to the service, such as the garden waste and cardboard collections which were suspended at the beginning of the pandemic. Also, recycling messages could be sent out, for example making customers aware they can recycle batteries and mobile phones at the kerbside which is a relatively new service.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	Developing a clean and green district
Policy Considerations:	<p><a href="#">Refuse and Recycling Collection Policy</a> adopted by Cabinet in October 2013</p> <p>Recycle More... The Plan adopted by Cabinet in April 2019 - full document available at the bottom of this webpage - <a href="http://www.nwleics.gov.uk/recyclemore">www.nwleics.gov.uk/recyclemore</a></p> <p><a href="#">Our Waste, Our Resources: A Strategy for England</a> published by HM Government, December 2018.</p>
Safeguarding:	None
Equalities/Diversity:	Equalities Impacts Assessment (EIA) will be carried out and any necessary engagement will take place with the Equalities Officer
Customer Impact:	Facilitating easier and more convenient recycling for customers. Exploring the option of a subscription service for additional garden bins could impact on those customers which currently have a second garden free of charge as they may have to subscribe for it to be collected
Economic and Social Impact:	Part of the development of each business case linked to the actions
Environment and Climate Change:	Recycle More forms an important element of the Zero Carbon Roadmap and Action Plan adopted in March 2020
Consultation/Community Engagement:	Online consultations highlighted in the report are a fundamental part of each action plan
Risks:	The plan is managed under project management principles and the risk register is monitored regularly
Officer Contact	Paul Sanders Head of Community Services <a href="mailto:paul.sanders@nwleicestershire.gov.uk">paul.sanders@nwleicestershire.gov.uk</a>

**APPENDIX ONE**

AREA	SITE	GLASS	CANS	PAPER	CARDBOARD & PAPER	TEXTILES	BOOKS & MUSIC	BEVERAGE CARTONS
ALBERT VILLAGE	Mushroom Hall, Main Street	●				●		
ASHBY DE LA ZOUCH	Co-op, Derby Road	●	●		●	●		
	Tesco, A42 Ind. Est.	●	●		●	●		●
	Shoecare, Market Street					●		
	Queens Head Hotel	●		●				
BATTRAM	Recreation Ground, Battram Road	●						
BLACKFORDBY	Blue Bell, Main Street	●				●		
CASTLE DONINGTON	Co-op, Station Road	●	●		●	●	●	●
COALVILLE	Morrisons, Whitwick Road	●	●		●	●	●	●
	Bardon Hill Sports Club	●	●					
	West End Club, Ashby Road	●			●			
COLEORTON	Angel Inn Pub, The Moor	●				●		
	George Inn Pub, Loughborough Road	●		●		●	●	
DONINGTON LE HEATH	Cemetery Car Park, Station Road	●	●					

AREA	SITE	GLASS	CANS	PAPER	CARDBOARD & PAPER	TEXTILES	BOOKS & MUSIC	BEVERAGE CARTONS
HEATHER	Heather St John's Football Club, Ravenstone Road	●	●					
	Queens Head Pub, Main Street					●		
HUGGLESCOTE	St. John's Community Centre, Grange Road	●		●				
	The Gate Pub, Fairfield Road	●	●			●		
IBSTOCK	Car Park, High Street	●	●		●	●	●	
	Co-op Store, Chapel Street	●				●	●	●
LONG WHATTON	Manor Farm, The Green	●						
	Royal Oak Pub, The Green	●						
MEASHAM	Library Car Park, High Street	●	●		●	●	●	
	Eagle Close	●						
	Village Hall, Queen Street			●				
MOIRA	Conkers Car Park, Rawdon Road						●	
NEWTON BURGOLAND	The Belper Arms Pub, Main Street	●						
PEGGS GREEN	New Inn, Zion Hill	●				●		
RAVENSTONE	Ravenstone Post Office, Leicester Road					●		
SNARESTONE	The Globe Inn, Main Street	●						
SWANNINGTON	Village Hall, Main Street	●	●			●	●	
	The Station, Hough Hill	●				●		
THRINGSTONE	George & Dragon Pub, Ashby Road					●		
	Community Centre, The Green	●						
WHITWICK	Hare & Hounds Pub, City of Three Waters	●		●				
WORTHINGTON	Malt Shovel Pub, Main Street	●						

Please note the five mini recycling sites highlighted in yellow were removed at the beginning of the pandemic due to inappropriate use of the sites, which lead to high levels of fly-tipping which was costly to remove at a time when resources are limited.

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## Recycling more, reducing waste...

This Action Plan supports the Recycle more plan. It focuses on each theme of the plan of which there are a number of actions listed below.

### Year 2 - 2020/21

Theme	Action		Support	Date of action
45 Reducing black 1 bin waste	1.1	Capacity of black bins Review and determine the size of black bins for households to reduce black waste and increase recycling.	<ul style="list-style-type: none"> <li>• Encourage and promote recycling</li> <li>• Communications campaign</li> </ul>	Spring & Summer 2020/21
	1.2	Reduce frequency of black bin collections Carry out trials to reduce the frequency of fortnightly black bin collections.	<ul style="list-style-type: none"> <li>• Encourage and promote recycling</li> <li>• Communications campaign</li> </ul>	Autumn & Winter 2020/21
Food waste 2 recycling	2.2	Introducing food waste collections Review the trial of food waste collections and if successful roll-out across the whole district.	<ul style="list-style-type: none"> <li>• Communications campaign for all households explaining how food waste collections will work</li> </ul>	2020/21

3 Increasing recycling	3.2	Recycling containers	Review the trial of the stackable wheeled container system and roll-out across the district as appropriate.	<ul style="list-style-type: none"> <li>• Communications campaign for households explaining how the new container system will work</li> </ul>	2020/21
	3.4	Mini recycling sites	Implement the findings from the mini recycling sites review.	<ul style="list-style-type: none"> <li>• Communications campaign</li> </ul>	2020/21
	3.5	Communal sites	Review the 76 communal sites for flats and apartments focussing on recycling containers and the use of them through targeted communications.	<ul style="list-style-type: none"> <li>• Communications campaign</li> </ul>	2020/21
4 Employers and employees	4.2	Businesses	Promoting our commercial recycling service to businesses in the district. Advising businesses best practice for diverting waste away from landfill.	<ul style="list-style-type: none"> <li>• Promoting commercial recycling service</li> <li>• Advice for local business regarding recycling</li> </ul>	2019/20 2020/21 2021/22
	4.3	Waste Services operational staff	Effectively consult and engage with the Waste Services operational staff as they will be important ambassadors of Recycle more.	<ul style="list-style-type: none"> <li>• Consultation and engagement with Waste Services operational staff</li> </ul>	2019/20 2020/21 2021/23
5 Hearts, minds and habits	5.1	Recycle more engagement	Ensure everyone is engaged with Recycle more through competitions, visits to schools and colleges, tours of the recycling depot, use of social media, signage on vehicles, community recycling champions, name the recycling vehicles and other initiatives.	<ul style="list-style-type: none"> <li>• Communications campaign</li> </ul>	2019/20 2020/21 2021/22
	5.2	Promoting kerbside recycling	Focussed and targeted communications where recycling participation has been identified as lower.	<ul style="list-style-type: none"> <li>• Targeted communications campaign</li> </ul>	2019/20 2020/21 2021/22

<p>5 Changing h and h</p>	5.3	Promoting reuse	Promoting reuse for people who live and work in the district by partnership with local businesses and community groups - e.g. refillable water bottles and stations, reusable coffee cups and plastic free communities and businesses.	<ul style="list-style-type: none"> <li>• Communications campaign</li> <li>• Partnering with businesses and community groups</li> </ul>	<p>2019/20 2020/21 2021/22</p>
	5.4	Promoting on the go recycling	Review of on street litter bins and on street recycling banks provided by NWLDC. Improve on the go recycling by partnering with businesses and charities supported by Business Focus.	<ul style="list-style-type: none"> <li>• Communications campaign and partnering with businesses</li> </ul>	<p>2020/21 2021/22</p>
<p>6 Housing growth</p>	6.1	New homes, new residents	Ensure all new residents occupying new developments participate in recycling by using the council's kerbside recycling scheme, through consultation with the Planning team and developers ensuring recycling is easy and convenient for residents.	<ul style="list-style-type: none"> <li>• Working with the Planning team ensuring recycling is easy and convenient on new developments</li> </ul>	<p>2019/20 2020/21 2021/22</p>

**Target:** to increase recycling by 3% between 2019/20 and 2022/23

**Please note:** this Action Plan could be subject to change due to the publication by Defra of "Our Waste, Our Resources: A Strategy for England" in December 2018 which is available below. The strategy is subject to consultation before being adopted, but is likely to impact on the collection of household waste, recycling, green waste and the processing of it. Any changes made to the Action Plan subsequently will be made publically available.

[Our Waste, Our resources: a strategy for England](#)

## Recycling more, reducing waste...

This Action Plan supports the Recycle more plan. It focuses on each theme of the plan of which there are a number of actions listed below.

### Year 3 - 2021/22 and 2022/23

Theme	Action			Support	Date of action
<span style="font-size: 2em;">1</span> Reducing black bin waste	1.5	Reduce frequency of black bin collections	Implement the results from the trials of reducing the frequency of fortnightly black bin collections.	<ul style="list-style-type: none"> <li>• Encourage and promote recycling</li> <li>• Focused communications campaign</li> </ul>	2021/22
<span style="font-size: 2em;">4</span> Employers and employees	4.2	Businesses	Promoting our commercial recycling service to businesses in the district. Advising businesses best practice for diverting waste away from landfill.	<ul style="list-style-type: none"> <li>• Promoting commercial recycling service</li> <li>• Advice for local business regarding recycling</li> </ul>	2019/20 2020/21 2021/22
	4.3	Waste Services operational staff	Effectively consult and engage with the Waste Services operational staff as they will be important ambassadors of Recycle more.	<ul style="list-style-type: none"> <li>• Consultation and engagement with Waste Services operational staff</li> </ul>	2019/20 2020/21 2021/22

## 5 Changing hearts, minds and habits

5.1	Recycle more engagement	Ensure everyone is engaged with Recycle more through competitions, visits to schools and colleges, tours of the recycling depot, use of social media, signage on vehicles, community recycling champions, name the recycling vehicles and other initiatives.	<ul style="list-style-type: none"> <li>• Communications campaign</li> </ul>	2019/20 2020/21 2021/22
5.2	Promoting kerbside recycling	Focussed and targeted communications where recycling participation has been identified as lower.	<ul style="list-style-type: none"> <li>• Targeted communications campaign</li> </ul>	2019/20 2020/21 2021/22
5.3	Promoting reuse	Promoting reuse for people who live and work in the district by partnership with local businesses and community groups - e.g. refillable water bottles and stations, reusable coffee cups and plastic free communities and businesses.	<ul style="list-style-type: none"> <li>• Communications campaign</li> <li>• Partnering with businesses and community groups</li> </ul>	2019/20 2020/21 2021/22
5.4	Promoting on the go recycling	Review of on street litter bins and on street recycling banks provided by NWLDC. Improve on the go recycling by partnering with businesses and charities supported by Business Focus.	<ul style="list-style-type: none"> <li>• Communications campaign and partnering with businesses</li> </ul>	2020/21 2021/22

49

## 6 Housing growth

6.1	New homes, new residents	Ensure all new residents occupying new developments participate in recycling by using the council's kerbside recycling scheme, through consultation with the Planning team and developers ensuring recycling is easy and convenient for residents.	<ul style="list-style-type: none"> <li>• Working with the Planning team ensuring recycling is easy and convenient on new developments</li> </ul>	2019/20 2020/21 2021/22
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**Target:** to increase recycling by 3% between 2019/20 and 2022/23

**Please note:** this Action Plan could be subject to change due to the publication by Defra of "Our Waste, Our Resources: A Strategy for England" in December 2018 which is available below. The strategy is subject to consultation before being adopted, but is likely to impact on the collection of household waste, recycling, green waste and the processing of it. Any changes made to the Action Plan subsequently will be made publically available.

[Our Waste, Our resources: a strategy for England](#)

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## **APPENDIX THREE**

## Introducing an additional garden waste subscription – opportunities and challenges

Opportunities	Challenges
<p>Source of income – a financial appraisal will be undertaken to estimate the income from introducing a subscription service.</p>	<p>WRAP reports that across the UK, most authorities average between a 30-40% take up by existing garden waste service users when moving to a charged service from a free of charge provision.</p> <p>It is estimated between 50% - 60% of households (approximately 22,000) in the district currently have a second garden bin, but an audit will take place as part of the full appraisal. However, based on this estimate less garden waste would be collected impacting on the household waste recycling rate causing it to potentially decrease between 2.62% - 3.74%. This would be in conflict with the council's Recycle more campaign. Further information is available in the table on the next page.</p> <p>This is further supported as NWLDC collects 254 kg's of garden waste per household which is the most in Leicestershire and is 65.1kg's more than Hinckley and Bosworth Council, which collects the second most garden waste in Leicestershire. Further information is available in the table on the next page.</p>
<p>All households would have the opportunity to have more than one garden bin.</p>	<p>In the Our Waste, Our Resources: a Strategy for England published by DEFRA in December 2018, it is exploring whether households with gardens should have access to free garden waste collections. It also recognises garden waste sent to landfill can generate greenhouse gas emissions.</p> <p>For those households which are not willing to pay a subscription for the collection of additional garden waste, it could lead to them disposing of additional garden waste in the black bin, meaning the garden waste would be sent to landfill. This would conflict with the council's zero carbon agenda. It would not only be environmentally damaging, but it would have a negative impact upon the household waste recycling rate as outlined above.</p>
	<p>Customers could perceive a subscription charge as a "stealth" tax which could cause reputational damage to Waste Services and the council itself.</p>

Take up rate of an additional garden waste bin subscription	Estimated loss of garden waste collected in tonnes	Estimated impact on the household waste recycling rate
30%	2,611.96	-3.74%
40%	2,238.82	-3.19%
50%	1,865.69	-2.62%

The above is based on 11,194.11 tonnes of garden waste collected from households during 2019/20.

Local Authority	Garden waste collected per household in kg's during 2019/20
North West Leicestershire District Council	254.0
Hinckley and Bosworth Borough Council	188.9
Harborough District Council	182.6
Melton Borough Council	180.6
Blaby District Council	156.0
Charnwood Borough Council	149.7
Oadby and Wigston Borough Council	137.8

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# Recycle more... update

## Year one progress



### Project background:

- **Three year** plan to increase **household recycling** to **50%** by 2023
- **Fundamental** to developing the **shape** and **future** of the waste service
- Development was a key task within the 2018/19 **Council Delivery Plan**
- **A key part** of the council's ambition for it's operations to be **zero carbon** by **2030**
- Follows DEFRA's "**Our Waste, Our Resources: a Strategy for England**" published in December 2018.



# Six key themes



Reducing black  
bin waste



Collection frequency  
Review sizes of black  
bins



Employers and  
employees



NWLDC  
Businesses  
Waste and recycling  
crews



Food waste  
recycling



Food waste collection



Changing hearts,  
minds and habits



Community  
engagement  
Promoting kerbside  
recycling  
Promoting on-the-go  
recycling and reuse



Increasing  
recycling



Textiles  
Recycling containers  
Mini recycling sites  
Batteries and mobile  
phones  
Bulky items  
Communal sites



Housing growth



New homes, new  
residents

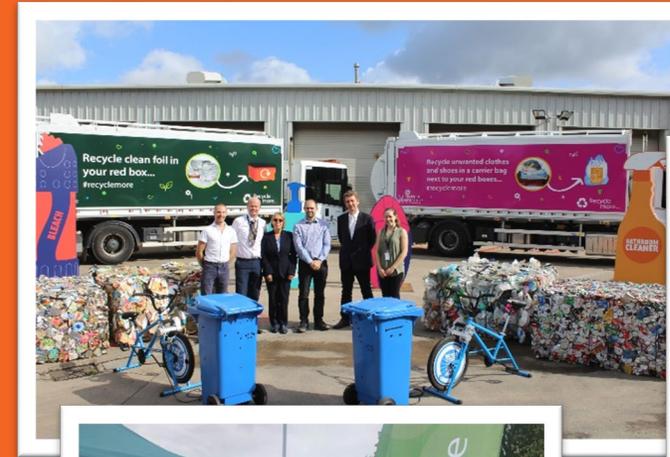


# Recycle more... launch



- 'Recycle more...the tour' launched the plan in August 2019
- Press launch attended by Cllr. Woodman, Cllr. Sewell and senior management
- 8 roadshows held across the district engaging with over 700 people, including residents, businesses, the MP and several councillors.

57





# Progress achieved: Reducing black bin waste

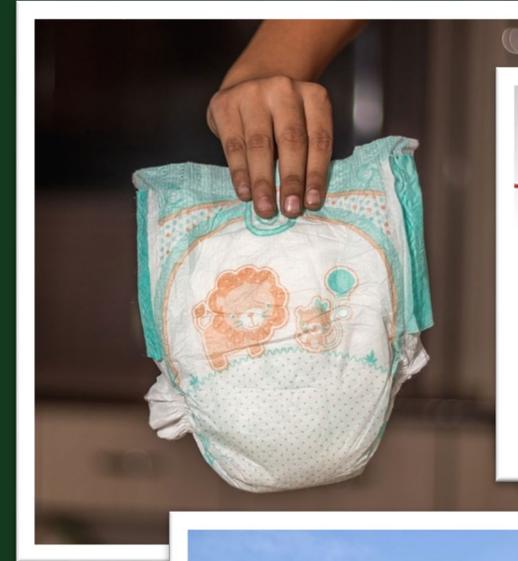


Recycle  
more...



- Additional capacity for nappy disposal no longer offered
- Promotion of Leicestershire County Council's **reusable nappy scheme**
- Removal of additional black bin capacity for households currently receiving the service paused due to Covid-19. This will take place at an appropriate time when the pandemic has eased.

58



# Progress achieved: Food waste recycling

 Recycle  
more...



59



- Trial launched in November 2019 for **2000** households in parts of Measham and surrounding villages
- Over **40 tonnes** of food waste collected and recycled between November 2019 and March 2020. That's a CO2 saving of 30.89 tonnes!
- **35.2% - 44.2%** participation rate – WRAP class this as 'average'
- Communication interventions still to take place.

*"I'm so pleased to be able to recycle more - the kids are enthusiastic about it too. I do hope the scheme gets taken further."*





# Progress achieved: Increasing recycling



## Recycling trolley trial:

- Trial launched in October 2019 with **250** households
- Featured on BBC East Midlands Today, ITV News Central and in the local press
- **94%** of volunteers\* find it easier to put recycling out using the trolley
- **83%** of volunteers\* noticed a reduction in litter created by kerbside recycling.

\*out of 189 survey responses



09



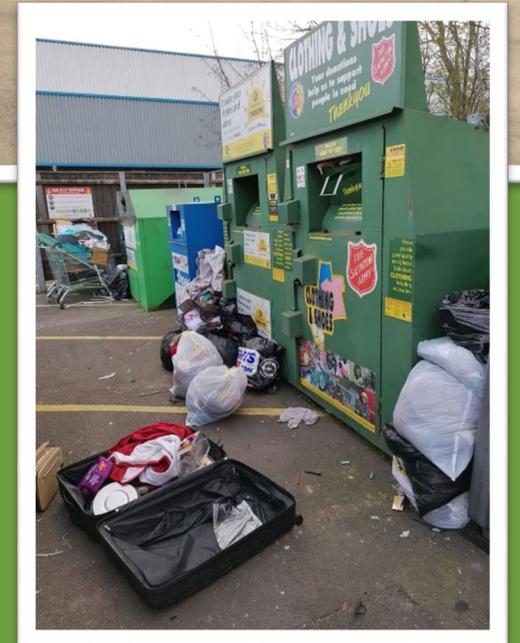
# Progress achieved: Increasing recycling

Recycle  
more...

## Mini recycling sites review:

- Audit carried out in 2019
- Online consultations for residents, parish/town councils and members which closed on 31 January 2021
- **70%\*** would like to recycle **WEEE** at these sites
- **66%\*** would like to see more bring banks for **Tetra Paks**
- **57%\*** would like to recycle **plastic film and carrier bags**

\*Figures are out of 262 resident survey responses



# Progress achieved: Increasing recycling

 Recycle  
more...

-  • Increased promotion of **textiles** recycling
-  • Kerbside collections of **batteries and mobile phones** introduced in December 2019. More than **2 tonnes** of batteries were collected and recycled in the first year.
-  • **Bulky waste collections** – partnership with the Marlene Reid Centre
-  • Exploring **reuse** of items collected on the bulky waste collection service



# Progress achieved: Employers and employees

 Recycle  
more...

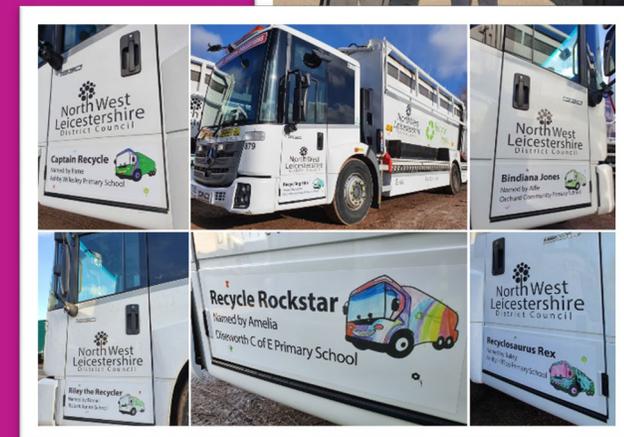
-  Improved recycling facilities introduced at the council offices in 2019, including crisp packet recycling.
-  Around **42,800** packets of crisps collected and **£214.44** raised for Alzheimer's Society through TerraCycle's crisp packet recycling scheme.
-  **Single use** plastic cups removed from all water coolers at council offices and depot, replaced with **reusable beakers**
-  Commercial recycling contract increase of **9.8%** for the year 2019/20
-  Engagement with operational staff



# Progress achieved: Changing hearts, minds and habits

 Recycle  
more...

- **New recycling branding** on kerbside collection vehicles
- Regular **social media** posts and engagement focusing on reducing, reusing and recycling
- Tours, talks and visits (pre Covid-19) -
  - 7 recycling depot tours
  - 2 primary school assemblies
  - 2 sessions with Coalville Beavers
  - 4 community talks delivered
  - 6 events attended
- Competition held with local primary schools to name our recycling lorries. Over **300** entries were received!



# Progress achieved: Housing growth



- Working with the Planning Team to make sure recycling is easy and convenient for residents on new developments



- Reduce the reliance upon bin collection points as they are not convenient for residents as they have to carry their recycling containers to a specific collection point



- Bin collection points are also problematic for the recycling collection crews as it makes it difficult to identify which house the containers belong to. This can cause issues when there is contamination e.g. broken glass in the red box, as the crew won't know which house to log this against so that residents can be made aware of the issue.



# Looking ahead...

- Focus on **year two** of Recycle more – second recycling trolley trial, review food waste collection trials, implement mini recycling site changes
- Exploration of a **£45** subscription service for **additional** garden waste bins
- Full and detailed **appraisal** of the garden waste collection service to be carried out during 2021/22, ready for Cabinet in Autumn 2021
- Introduce a **Waste Services App** – for waste collection dates, service updates (e.g. weather disruption), notification of new services and possibly other council services.



## NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COMMUNITY SCRUTINY COMMITTEE - WEDNESDAY 10  
FEBRUARY 2021

<b>Title of Report</b>	<b>REGENERATION OF COALVILLE</b>	
<b>Presented by</b>	Paul Wheatley Regeneration Projects Manager	
<b>Background Papers</b>	Future High Street Fund Cabinet Paper – March 2020	<b>Public Report: No</b>
<b>Financial Implications</b>	It is intended to use existing budget resources wherever possible to support delivery of the Coalville regeneration projects. Opportunities will also be explored to attract grant from a broad range of sources to assist with delivery. A Financial provision of £3m is included in the proposed council General Fund Capital Programme budget (due for approval in February 2021) between 2021 and 2023	
	<b>Signed off by the Section 151 Officer: Yes</b>	
<b>Legal Implications</b>	Legal Services have supported the preparation of Coalville Regeneration projects contained within the Future High Streets Fund Bid. Ongoing delivery of the regeneration projects as discussed in this report will require continued support by the internal Legal Team. Some external specialist assistance may be required.	
	<b>Signed off by the Monitoring Officer: Yes</b>	
<b>Staffing and Corporate Implications</b>	Delivery of the Coalville regeneration projects contained within this report will form part of the future workload of the Economic Development and Regeneration Team. Delivery will also require support from Leicestershire County Council and Private Sector landowners.	
	<b>Signed off by the Head of Paid Service: Yes</b>	
<b>Purpose of Report</b>	To inform Community Scrutiny of the outcome of the Future High Streets Fund bid made to MHCLG, identify lessons learnt and outline how it is now intended to continue delivering Coalville's regeneration.	
<b>Recommendations</b>	<b>THAT THE COMMUNITY SCRUTINY COMMITTEE:</b> <ul style="list-style-type: none"> <li>• <b>NOTES THE OUTCOME TO THE FUTURE HIGH STREETS FUND BID FOR COALVILLE.</b></li> <li>• <b>DISCUSSES AND COMMENTS ON THE REVISED COALVILLE REGENERATION STRATEGY AHEAD OF CONSIDERATION BY CABINET ON 2 MARCH 2021</b></li> </ul>	

## 1.0 INTRODUCTION

- 1.1 The Future High Streets Fund (FHSF) was a £1 billion capital and revenue grant fund to be allocated to local authorities on a competitive basis. The FHSF aimed to provide infrastructure investment to help renew and reshape town centres and high streets in a way that improves experience, drives growth and ensures future sustainability.
- 1.2 Towns were invited to bid for up to £25,000,000 of capital funding and the Ministry of Housing, Communities & Local Government (MHCLG) expected Future High Streets Fund investment to fall under the following themes:
- Investment in physical infrastructure
  - Acquisition and assembly of land including to support new housing, workspaces and public realm
  - Improvements to transport access, traffic flow and circulation in the area
  - Supporting change of use including (where appropriate) housing delivery and densification
  - Supporting adaptation of the high street in response to changing technology
- 1.3 Coalville's FHSF bid was submitted to MHCLG at the end of June 2020 having been prepared by a team comprising NWLDC Officers and an experienced team of multidisciplinary consultants from WYG, Thomas Lister (Land and property development advisors) and Development Economics (economic analysts). Funding for consultancy was provided by MHCLG. The bid sought grant support of roughly £18m towards a programme of interventions with a combined total cost of circa £60m.

## 2.0 Outcome Of The Bid And MHCLG Feedback

- 2.1 At the point of submission (June 2020) MHCLG indicated that decisions on which bids had been successful in the competitive process would be announced in Autumn 2020. As it transpired, Civil Servants were unable to sift all applications as quickly as anticipated and found the need to seek supplementary information from all bidders in September 2020. The additional information requested for the Coalville bid was provided in accordance with the deadline set.
- 2.2 The outcome of the bidding process was announced by the Minister on 26 December 2020. A total of 101 bids were received with 72 being successful. Unfortunately, Coalville was not included in the list of successful bids.
- 2.3 Unsuccessful bids were offered the opportunity of a feedback session shortly after the Ministerial announcement was made. As a result of queries raised during its first session, the Coalville bid team received two feedback sessions with the second session enabling Civil Servants to provide responses to queries raised earlier by NWLDC Officers.
- 2.4 The key points from the feedback sessions were as follows:
- The Coalville bid cleared the first stage of appraisal which comprised four "gateway" questions (pass/ fail questions)
  - At the second stage of appraisal, Government were seeking to ensure that the benefits that would accrue from their investment would offer good value for money (BCR) [Benefit Cost Ratio – the value of economic, social and health benefits to

be derived when set against the investment of public funds required to deliver them]. It was at this stage that the Coalville bid fell.

2.5 The BCR calculation applied by Government was to treat itself as a funder of last resort. Private sector contributions identified within bids were deducted from the value of the economic, social and health benefits of the projects in order to determine the benefits that could be attributed to any Government funding. The Coalville bid had a larger than average proportion of private funding, reducing the BCR to below the FHSF threshold for bids to proceed to the final stage of assessment. A number of competitor bids are also understood to have fallen at this stage.

2.6 In feedback discussions, the Coalville bid team of officers and independent consultants argued that, whilst the Coalville bid did indeed contain a large proportion of private sector funding, this was not yet fully committed and should be considered “dependant” upon the provision of government grant support. MHCLG recognised this argument but declined to apply it in the context of the FHSF methodology.

### 3.0 **Lessons Learnt**

3.1 It is important to draw out any lessons learnt from the FHSF bidding process, to build on the experience, and inform and maximise future bidding opportunities. There have been a number of benefits from being involved in the initial stages of the Future High Street Fund bidding process:

- The council now benefits from much closer engagement and involvement with BEIS.
- Relationships between the private sector partners and NWLDC are strong and persisting and from recent conversations appear likely to result in a number of projects contained within the FHSF bid progressing without grant support.
- The council has a greater understanding of the benefit cost ratio assessments.
- There has been a strengthening of understanding with Leicestershire County Council on key infrastructure aspirations for the town centre.
- Government have a greater awareness of Coalville and particularly its regeneration opportunities and growth potential. This has already led to increased contact from other agencies such as Homes England who are wanting to look more closely at how the town fits with their agendas

3.2 Each funding bid process is different, so it is not as easy to transfer all learning from the FHSF bidding process to the next funding regime that becomes available, as the criteria and assessment may differ. However, the relationship and understanding built up at each stage of the FHSF process with MHCLG officials and BEIS will help inform further business case developments and create even stronger bids.

3.3 In addition to the above, the Council is also hoping to obtain copies of successful FHSF bids to identify any areas where adopting similar approaches might be possible (albeit recognising that bids are usually structured in a way which is specific to the circumstances of a locality)

3.4 The following bullet points summarise initial learning.

- Where permissible and before submitting funding bids, the Council should seek to engage even more intensively with grant regime administrators to obtain detailed written clarification of how specific aspects of the bid would be scored.
- In particular, it is important to better understand the breakdown of the metrics of individual projects into core cost, minimum grant required, outputs, outcomes, impacts and follow on investment. This information will allow future bids to better reflect the assessment criteria of the funding body.
- The competitive bid process includes a risk of 'putting all your eggs in one basket'. The Council may wish to mitigate risk by spreading projects in a programme across funding regimes.
- We are confident that we utilised credible and experienced external consultants and specialist economic advisers, to prepare the Coalville Bid and indeed we understand that these consultants were involved with other bids both successful and unsuccessful. It may however be helpful for future bids to identify additional 'critical friend' support to check and challenge and identifying (if possible) any areas of potential competitive concern or ambiguity within the bid document. It is not clear however that this would have changed the outcome of the FHSF bid and external checking was involved in that process.

#### 4.0 **Regeneration of Coalville – Next Steps**

4.1 We are seeking to re-position Coalville through sustained regeneration, to create a place in which local people wish to spend more of their disposable income creating prosperity and vibrancy. This in turn will attract visitors, thereby further fuelling the local economy.

4.2 Much has already been done or is ongoing such as:

- The construction of the new leisure centre,
- Creation of Newmarket
- Supporting the building owner to refurbish the Red House
- Creation of new high-quality public realm place at Marlborough Square
- Refurbishment of a range of shopfronts within the principle retailing areas.

4.3 The submitted FHSF bid for grant would only have provided 30% of the gross cost of implementing all the projects outlined in the bid. The largest share of the required funding (70%) was planned to come from the private sector. Prior to submission of the FHSF bid, Officers recognised that the programme was a competitive process and that the Coalville bid might not be successful. Resource was invested into exploring alternative means of development to ensure continuity for regeneration work and to fulfil the corporate priority to regenerate Coalville. We believe this risk management approach has been justified.

4.4 Conversations held with private sector partners since the result of the FHSF bid has been known, have shown the depth of relationships that have been built, and that we have a number of projects, primarily private sector funded, which are poised for implementation. Action should be taken by the Council to re-affirm the priority of regeneration in the town and to enable developers to implement their planned investments. By following this approach it is considered that the private sector developer confidence will be bolstered, allowing them to make investment decisions which will allow the following to be achieved:

Deliverable (No Public Funding Required)

- A Bowling Alley
- The new vehicular access to the Belvoir Shopping Centre
- Refurbishment and reuse of the former Coop Department Store as a retail space
- Up to 80 new houses on the former needle factory site at Wolsey Road
- Public Realm improvements to the Belvoir Shopping Centre.

Deliverable (Limited Public Funding Required)

- Remaining land at Wolsey Road and eastern part of Urban Forest Park accessed and opened up for development.
- Mantle Lane aesthetic improvements.

Deliverable (As NWLDC Capital Project)

- The Marlborough Centre purchase and redevelopment.

Note- the delivery of a cinema in Coalville remains a priority, however this sector has seen significant changes in the last year as a result of COVID and further work is needed with the private sector providers before a more detailed proposal can come forward. These discussions have started and whilst at an early stage, our private sector partner is suggesting that a bid to other funding regimes would be their preferred means of unlocking this development.

Not Currently Deliverable

- The proposed public realm improvements to High Street, Memorial Square, Mantle Lane and Belvoir Road .

These are unlikely to be able to proceed at the current time with the funding available, but we will continue to develop these projects to become “small shovel ready initiatives” that can either be used to bid for any future grant programmes that become available or delivered as funding presents.

4.5 Completion of the ongoing projects listed in paragraph 4.2 along with a sustained push to “enable” those schemes identified in paragraph 4.4 will begin to make significant tangible progress towards achieve the Coalville Regeneration objective stated within the council’s Corporate Delivery Plan. It should be noted however that the council will need to retain regeneration as a priority and take every opportunity to:

- Seek implementation of those projects listed in paragraph 4.4 recognising that different types of resource will need to be brought to bear on each to ensure delivery.
- Work to deliver within existing and indicative resource allocations.
- Seek to enhance the quality, pace or scale of delivery by bring in additional funding from a broad range of external funding pots.
- Recognise that the job of regenerating Coalville will not end once the current portfolio of projects is delivered and therefore we will seek to develop new projects and to attract further inward investment to help deliver them.

## 5.0 FINANCIAL IMPLICATIONS

- 5.1 It is proposed to utilise existing resources and funding wherever possible to support implementation of regeneration in Coalville.
- 5.2 A financial provision of £3m is included in the proposed council General Fund Capital Programme budget (due for approval in February 2021) between 2021 and 2023, in recognition of this. This funding and its profile was originally based on the Marlborough Centre and Public Realm projects included in the Future High Streets bid. Both projects were dependent on the utilisation of internal borrowing that in turn contribute to the forecast external borrowing requirement identified in the council's Treasury Management Strategy in 2022/23.
- 5.3 Any draw down against this provision will be subject to prior presentation of a full business case to Scrutiny and Cabinet, and where the funding ask or profile is different to that included in the budget, a separate report will be delivered Council to seek approval of a revised funding package, in line with the finance procedure rules.
- 5.4 Alternative sources of grant funding to support delivery of projects in the Coalville Regeneration Programme will continue to be pursued to enhance the programme.

## 6.0 LEGAL

- 6.1 A range of legal support to the Coalville Regeneration Programme is likely to be required covering matters such as property acquisition and disposal, compulsory purchase, State Aid and Highways legislation. Legal advice and support will be provided by the in house legal team and specialist external lawyers where needed.

<b>Policies and other considerations, as appropriate</b>	
Council Priorities:	<ul style="list-style-type: none"> <li>- <i>Supporting Coalville to be a more vibrant, family-friendly town</i></li> <li>- <i>Support for businesses and helping people into local jobs</i></li> <li>- <i>Developing a clean and green district</i></li> <li>- <i>Local people live in high quality, affordable homes</i></li> <li>- <i>Our communities are safe, healthy and connected</i></li> </ul>
Policy Considerations:	<i>None</i>
Safeguarding:	<i>None</i>
Equalities/Diversity:	<i>None Required At This Stage</i>
Customer Impact:	<i>Investment in the regeneration of Coalville may have a positive impact on the well-being of customers living in the town</i>

Economic and Social Impact:	<i>The aim of regeneration is to improve the physical environment of a place in order to create the climate for further private investment to create jobs and wellbeing. Regeneration normally brings about net positive economic and social impacts.</i>
Environment and Climate Change:	<i>All the projects proposed as part of the Regeneration Programme are involved with renewing the built fabric of Coalville. Replacing or refurbishing old structures and infrastructure with new (built to comply to modern energy performance and environmental standards) can be expected to bring positive environmental and Climate Change benefits.</i>
Consultation/Community Engagement:	<i>Individual projects will be subject to community consultation as part of their preparatory processes.</i>
Risks:	<i>Any risks arising will be considered as part of business plans for individual projects.</i>
Officer Contact	Paul Wheatley Interim Regeneration Project Manager <a href="mailto:Paul.Wheatley@nwleicestershire.gov.uk">Paul.Wheatley@nwleicestershire.gov.uk</a>

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Agenda Item 10.

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